

Dear Candidate,

Congratulations on your decision to enroll in full teacher training with PHI Pilates. Scroll down to view the attached enrollment agreement that lists out the plan for the program. You will need to print and sign this agreement and send it to us prior to registering for training. You can email it to info@phipilates.com, fax to 877-716-4879 or mail to PHI Pilates, 4158 Library Road, Pittsburgh, PA, 15234. On receipt, we will return the agreement to you with our director's signature.

Please remember that your first course will be PHI Pilates Mat I. This course has prerequisites including a college level anatomy course or fitness certification and you must be at least 14 years old. If you do not have these prerequisites, please do not hesitate to contact us (877-716-4879 or info@phipilates.com) as we can help you. If you are coming from another program, we do offer a bridge program. We consider each student's experience individually, so please contact us (877-716-4879 or info@phipilates.com) to discuss what the best program will be for you.

We are looking forward to working with you!

PHI Pilates Staff

PHI® Pilates
4158 Library Road, Pittsburgh, PA 15234
877-716-4879 info@phipilates.com

PHI Pilates Comprehensive Teacher Training Enrollment Agreement

Student Name _____

Address _____

Phone _____ Email _____

The PHI Pilates Comprehensive Teacher Training program is 463 hours in length with 113 hours of PHI modular training and 350 hours of practical experience. (see PHI Candidate Handbook for detailed description of coursework and practical experiences) On completion of the program the student will earn a certificate as a comprehensively trained teacher by PHI® Pilates. You may work at your own pace around your schedule. PHI recommends a target completion of two years.

Tuition Cost: \$4469.00

Books and Supplies: \$160.00

Other Costs: \$50 Online Portal Fee per year, \$25 Final Certificate and PMA test application fee

In addition to the above listed fees for comprehensive training, you should consider the following additional costs:

Travel and housing fees to attend trainings

Purchase of Joe Pilates books and the PMA Pilates Certification Study Guide

Fees that may be involved in participation or observation at a facility (fees can vary as described in the PHI Pilates Candidate Handbook)

Late registration fees

Shipping and handling fees

Terms of Payment: PHI® Pilates accepts cash, checks and all major credit cards. Payment for each modular course is due on registration or 14 days prior to the course date. Payment

Refund Policy: Students may withdraw from the program at any time and will not be responsible for fees for trainings (modules) not yet completed. If a student withdraws, the student is not responsible for additional fees for books or materials for trainings not taken or any fees for practical experience that the student not yet completed. There are no refunds for previously completed trainings (modules) or practical experiences which have already been completed.

For individual trainings, PHI Pilates will refund 100% of the training fee when PHI Pilates cancels the training. Customer Cancellation - PHI Pilates will honor a refund, minus a cancellation fee of \$50 when a customer cancels 14+ days from the original date/time training was to occur. Customer must call 1-877-716-4879 to cancel, and then submit the cancellation in writing to 4158-B Library Road, Pittsburgh, PA 15234, or email via info@phipilates.com. Once the letter confirming the request for cancellation is received, the refund will be processed. Refunds will be made via check. **No refunds for cancellations made within 14 days of the scheduled module training date.

I have received and understand the PHI® Pilates Candidate Handbook and a copy of this enrollment agreement: Initials: _____

I participate in this program at my own risk and agree to release PHI Pilates its officers, and representatives from any and all liability resulting from any form of personal and /or physical injury incurred during any movement lessons or procedures performed while a participant in the program or while in the facilities. I agree to participate in the PHI Pilates comprehensive training in accordance with the policies provided in the PHI Pilates Candidate Handbook.

Student Name (Print): _____

Date: _____

Student's Signature: _____

School's Representative (Print): _____

Date: _____

Representative's signature: _____

**If the student is under 18yo, parent or guardian must sign above.